

TRI-COMMUNITY WATER SUPPLY CORPORATION  
(mailing) P.O. BOX 11 · FENTRESS, TX 78622  
(physical) 92 WARD STREET · FENTRESS, TX 78622  
(office/billing) 512-488-2573 (Water Emergency) 512-738-0713  
tricomcommunitywater@gmail.com · www.Tri-CommunityWater.com

## RULES AND REGULATIONS

### DUE TO COVID THE TRI-COMMUNITY LOBBY WILL REMAIN CLOSED UNTIL FUTHER NOTICE

1. 24 hour **video/audio recording in use** inside and outside of TCW's properties.
2. Meters are read and usage calculated during the last week of each month.
3. Bills are mailed on the last working weekday of each month.
4. Payments due on or before the 15<sup>th</sup> of each month (**regardless of the day it lands on**).
5. On the morning of the 16<sup>th</sup> a **\$10.00 late fee** will be added to all past due accounts.
6. Disconnect day (**varies each month**) is printed on the bottom of each monthly bill.
7. Owners **will be contacted** by the 16<sup>th</sup> if the renter has not made a payment.
8. Meter disconnection starts at 8:00 am the morning of **disconnection day printed on the bill**.
9. Payment arrangements are available upon the request of the Member or the renter with the Members permission **prior to the 15<sup>th</sup> of each month**.
10. **Disconnection Day varies from month to month** and is printed on the bottom of each monthly bill. Disconnect is a \$40.00 fee Reconnect is a \$50.00. **Prior to reinstating service the Disconnect/Reconnect past due, late charge and current charges must be received.**
11. Tri-Community Water accepts CHECKS, MONEY ORDERS, CREDIT CARDS  
make all payments **payable to TCWSC**.  
**Mail Payments to P.O. Box 11 Fentress TX 78622**  
-Payments can be dropped into the night box located to the right of the drive up window 24/7  
Please write your name and account # on all payments  
-CASH Payments are accepted at the office window open 8am – 4pm Monday –Friday  
**DO NOT DROP CASH IN NIGHT BOX**  
-CREDIT CARD payments accepted by phone or reoccurring monthly charge (**A signed consent form must be on file**)
12. **All before and after hour calls** will be subject to a \$60.00 fee  
Before 8am, After 4pm, Saturday, Sunday & Holidays
13. **Returned checks** will be charged a \$30.00 return check fee plus the current bank charge.

**I HAVE READ AND UNDERSTAND THE INFORMATION ABOVE, I HAVE RECEIVED A COPY**

Name \_\_\_\_\_ Acct# \_\_\_\_\_ Date \_\_\_\_\_